

## **AGENDA**

### **COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC**

**August 31, 2009**

**Aldermen Shea, O'Neil,  
Sullivan, J. Roy, Ouellette**

**5:00 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Shea calls the meeting to order.
2. The Clerk calls the roll.
3. The Traffic and Parking Divisions have submitted an agenda which needs to be addressed:

#### **STOP SIGNS:**

On Cloyde Street at River Road - SWC

Alderman Mark Roy

On Ridgewood Street at Sandy Brook Street – NEC

Alderman DeVries

#### **CROSSWALKS:**

On South Main Street at the Piscataquoug Trailway

Alderman Smith

On South Willow Street, south of Weston Road

Alderman DeVries

On Gold Street at the South Manchester Trailway

Alderman Garrity

On Kelley Street, east of Rimmon Street

On Kelley Street, west of Montgomery Street

On Kelley Street, east of Boutwell Street

Alderman Ouellette

On Massabesic Street, north of Hospital Ave.

Alderman Osborne

#### **PEDESTRIAN SIGNALS:**

On South Willow Street and Weston Road

Alderman DeVries

**METERS – 2 HOUR LIMIT:**

Stark Street, south side, from a point 60 feet west of Hampshire Lane to Canal Street  
Alderman Sullivan

**METERS – 2 HOUR LIMIT:**

Stark Street, south side, from a point 50 feet west of Elm Street to a point 66 feet westerly  
Alderman Sullivan

**15 MINUTE PARKING:**

On Lake Ave., north side, from a point 53 feet east of Hall Street to a point 22 feet east  
On Spruce Street, south side, from Wilson Street to a point 65 feet east  
Alderman Osborne

**RESCIND 2 HOUR PARKING 8AM – 6 PM:**

On Spruce Street, south side, from Wilson Street to a point 65 feet east (Ord. 6539)  
Alderman Osborne

**ONE HOUR PARKING:**

On Almond Street, south side, from a point 30 feet west of Boynton Street to a point 80 feet west  
Alderman Smith

**ONE HOUR PARKING – MONDAY – FRIDAY- 8AM – 6 PM / SATURDAY - 8 AM – 1 PM:**

On Kelley Street, south side, from a point 20 feet west of Moore Street to a point 36 feet west  
Alderman Ouellette

**RESCIND ONE HOUR PARKING:**

On Howe Street, north side, from a point 155 feet east of Maple Street to a point 65 feet east (Ord. 3149)  
Alderman Shea

**NO PARKING ANYTIME:**

On Lake Ave., north side, from Hall Street to a point 53 feet east  
On Massabesic Street, east side, from Hospital Ave., to a point 85 feet south  
Alderman Osborne

**NO PARKING ANYTIME - EMERGENCY ORDINANCE:**

On Candia Road, south side, from Little Ave., to a point 55 feet east  
Alderman Shea  
On Merrill Street, north side, from a point 105 feet west of Beech Street to a point 171 feet west  
Alderman Shea

**NO PARKING – MONDAY – FRIDAY:**

On Somerville Street, north side, from Lincoln Street to a point 218 feet west  
Alderman Shea

**RESCIND 30 MINUTE PARKING:**

On Wilson Street, west side, from Dix Street southerly a distance of 50 feet (Ord. 6358)  
Alderman Shea

**RESCIND NO PARKING ANYTIME – EMERGENCY ORDINANCE:**

On Litchfield Lane, north side, from Manhattan Lane to a point 55 feet east (Ord. 9685)  
Alderman Sullivan

**RESCIND NO PARKING TOW ZONE:**

On Prospect Court, from the west entrance from Prospect Street to a point 90 feet  
northerly and then 45 feet easterly on the south side (Ord. 8655)  
Alderman Sullivan

**RESCIND METERS – 2 HOUR LIMIT:**

Stark Street, south side, from a point 50 feet west of Elm Street to a point 45 feet westerly  
(ORD 7406)  
Alderman Sullivan

**NO PARKING ANYTIME TOW ZONE:**

On Prospect Court, west side, from Prospect Street to a point 90 feet northerly  
Alderman Sullivan

**NO PARKING - 5 AM – 11 AM/ MONDAY – FRIDAY – EMERGENCY  
ORDINANCE:**

On Litchfield Lane, north side, from Manhattan Lane to a point 34 feet east  
Alderman Sullivan

**PARKING – 2 HOUR LIMIT - SATURDAY (Emergency Ordinance)**

Commercial Street, east side, from a point 1,100 feet south of Canal Street to a point 137  
feet southerly.

**Gentlemen, what is your pleasure?**

4. Ratify and confirm phone poll conducted on July 29, 2009 accepting the request  
from the Team Crompton Car Club to use Arms Park on September 20, 2009 from  
8:00 A.M. to 5:00 P.M. for a benefit event.

**Gentlemen, what is your pleasure?**

5. Ratify and confirm phone poll conducted August 17, 2009 approving the request from the Palace Theater to park free of charge in two spaces on Hanover Street on Monday, August 17, 2009 and five spaces on Friday, August 21, 2009.

**Gentlemen, what is your pleasure?**

6. Communication from Frank C. Comerford, Chairman of the St. George Orthodox Cathedral Board of Directors, requesting "No Parking" signs be placed on Kenney Street and Merrimack Street as outlined on Saturday, September 18, 2009 and Sunday, September 19, 2009 for Glendi.

**Gentlemen, what is your pleasure?**

7. Communication from James Burkush, Fire Chief, requesting permission to sell 41 obsolete street fire boxes for \$75.00 per box.

**Gentlemen, what is your pleasure?**

8. Communication from James Hoben, Deputy Traffic Director, requesting approval to execute an agreement for Interstate 293 Exit 5 Ramps/Granite Street Traffic Signal Maintenance.

**Gentlemen, what is your pleasure?**

9. Discussion regarding the Canal Street Parking Lot Operational Policy.

*(Note: Referred by the Board of Mayor and Aldermen on 08/18/09.)*

**Gentlemen, what is your pleasure?**

10. Communication from Rene Fortin of Gold Street, requesting alternate solutions to commercial expansion in the Gold Street neighborhood.

*(Note: Referred by the Board of Mayor and Aldermen on 08/18/09.)*

**Gentlemen, what is your pleasure?**

11. Communication from Brandy Stanley, Parking Manager, requesting an ordinance amendment to Section 70.57(B) Parking lot rates which removes parking meters from the Pine Street Parking Lot and creating permit parking within the lot.

**Gentlemen, what is your pleasure?**

12. Communication from Brandy Stanley, Parking Manager, providing information related to a Board request for details of enforcement activities on July 4, 2009.  
**Gentlemen, what is your pleasure?**
13. Communication from Brandy Stanley, Parking Manager, requesting an ordinance amendment to Section 70.78 Penalty which adds new fines for parking in a permit only parking space without displaying a permit and for occupying more than one stall.  
**Gentlemen, what is your pleasure?**
14. Communication from Brandy Stanley, Parking Manager, informing the committee that both the Parking Division and Highway Department is beginning implementation of the reconfiguration of a portion of Elm Street from West Auburn Street to the Rockwell property.  
**Gentlemen, what is your pleasure?**
15. Communication from Brandy Stanley, Parking Manager, submitting two requests from the community. The first request is seeking permission on behalf of the American Cancer Society to paint pink ribbons on several intersections along their annual walk route. The second request is seeking approval on behalf of Intown Manchester for free on-street and Victory Garage parking for their annual Taste of Downtown event.  
**Gentlemen, what is your pleasure?**
16. Communication from Andy Vachon, Parks & Recreation, requesting permission to install traffic calming measures along the Livingston Park access road.  
*(Note: A copy of the communication and photos were sent to the Committee under separate cover.)*  
**Gentlemen, what is your pleasure?**

**TABLED ITEM**

***A motion is in order to remove any item from the table.***

17. Communication from Brandy Stanley, Parking Manager, submitting a snow removal policy clarifying the duties of certain departments.  
*(Tabled 1/20/09)*
18. If there is no further business, a motion is in order to adjourn.

**To the Board of Mayor and Aldermen of the City of Manchester:**

The Committee on Public Safety, Health and Traffic respectfully advises, after due and careful consideration, that the request from Team Crompton Car Club to use Arms Park on September 20, 2009 from 8:00 A.M. to 5:00 P.M. for a benefit event has been approved.

*(Unanimous vote conducted via phone poll on July 29, 2009, with the exception of Alderman O'Neil who could not be reached.)*

Respectfully submitted,

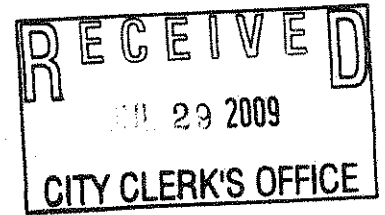
Handwritten signature of Kathleen J. Gardner in cursive script.

Clerk of Committee

Handwritten signature of the Deputy in cursive script.

## Parking Division

# Memo



**To:** Matthew Normand, City Clerk  
**From:** Brandy Stanley  
**Date:** 7/29/2009  
**Re:** Request for Phone Poll for Use of Arms Park

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I would like to request that your office conduct a telephone pole in response to a request I received for the use of the Arms Lot.

A group of volunteers would like to host a car show on Sunday, September 20<sup>th</sup>, 2009 from 8am-5pm. The proceeds of the show will benefit a trust fund for 3 children who recently lost their father.

I have no objection to this use of the Arms Lot and respectfully request that the committee approve the request.

**From:** DJ Johnson [djskilz326@hotmail.com]  
**Sent:** Wednesday, July 29, 2009 10:54 AM  
**To:** Stanley, Brandy  
**Subject:** Benefit Car Show At Arms Park

To whom it may concern;

I am requesting a permit/letter of approval to use arms park on september 20th, 2009 for a benefit car show. I am part of a car club called, Team Crompton. The president of Team Crompton just lost his brother to suicide. Well he had 3 children who have no hope for a future as of right now and the perdicament that has fallen upon them. We as a team would like to help the children out and throw a Benefit car show to raise money to help with their future. The trust fund has already been established in Laconia for them and we have the paper to confirm that. All the proceeds we make from this show is going into that trust fund. Back in 2006 Team Crompton put on a benefit car show at a buisness called , Traffic Jamz, In Hooksett NH For Officer Briggs. We had a really big turn out and we are expecting an even bigger turn out this time as we have more time to advertise and we are more established this time around, so we are looking for a bigger area to assess the amount of cars that are expected to show up. We have been in contact with the police station for police detail and have all the information we need to have that their. We also are going to have a food vender, We plan to have the Hot dog guy who sells on Elm st. in front of the Black Brimmer. We assume he already has a permit since he is selling on Elm St. We are aware that we need to get in touch with the health dept. for that matter. There will be no alcohla allowed at this show. We will be doing raffles which have been generously offered to us from multiple buisnesses. We also plan to have a small Dj there playing music most likley out of the back of his truck. We would greatly appreciate your approval to use Arms Park as it has more than enough space to accomadate to our needs and it is a beautiful location! This is for a great cause and we want nothing more than to help these children out. If there is anything else we can provide or tell you to help make this happen the president of Team Crompton is more than willing to speak with whomever as well as Myself. Thank you very much!

Danielle Johnson

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Team Crompton

603-657-8249

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**To the Board of Mayor and Aldermen of the City of Manchester:**

The Committee on Public Safety, Health and Traffic respectfully advises, after due and careful consideration, that the request from the Palace Theater to park free of charge in two spaces on Hanover Street on Monday, August 17, 2009 and five spaces on Friday, August 21, 2009 has been approved.

*(Unanimous vote conducted via phone poll on August 17, 2009)*

Respectfully submitted,



Clerk of Committee



Fr. Andrew H. Mahalares  
DEAN

CATHEDRAL DIRECTORS

Frank C. Comerford  
PRESIDENT

Dick Anagnost  
1<sup>st</sup> VICE PRESIDENT

John G. Mokas  
2<sup>nd</sup> VICE PRESIDENT

Christos F. Chrisafides  
SECRETARY

Theodoros Setas  
TREASURER

Richard T. Boisvert  
Steve Chakas  
George N. Copadis  
Maria A. Dongas  
Timothy Giotas  
Electra S. Joaquin  
Katherine Labanaris  
Charles Smith, Jr.  
Stergios K. Spanos  
Mary A. Sysyn

ANAGENNESIS  
LADIES SOCIETY

Diane Bobotas  
PRESIDENT

Nancy Daskal  
VICE PRESIDENT

Stephanie Orr  
TREASURER

Jenny Dakos  
SECRETARY

Dorothy Chakas  
MEMBERSHIP

Georgia Zissi  
SUNSHINE

Elli Demetriou  
Enid Lawrence  
Kelly O'Brien-Hebert  
Diane Orr  
Tracy Vasili-Terrio  
Kelly Urban

# ST. GEORGE GREEK ORTHODOX CATHEDRAL GLENDI 2009

A Celebration of Greek Culture September 18, 19, 20, 2009

June 4, 2009

James Hoben, Director  
Manchester Traffic Dept.  
480 Hayward Street  
Manchester, NH 03103

Dear Mr. Hoben:

This year the Glendi is scheduled for Friday, September 18, Saturday, September 19, and Sunday, September 20<sup>th</sup>.

We would deeply appreciate your assistance once again with the "No Parking" signs being placed as follows:

1. On the east side of Kenney Street at the intersection of Hanover Street and proceeding south to Central Street.
2. On the north side of Merrimack Street at the intersection of Hanover Street and proceeding west to Cass Street.

This arrangement has significantly assisted us with the traffic issue during the past Glendi festival weekends.

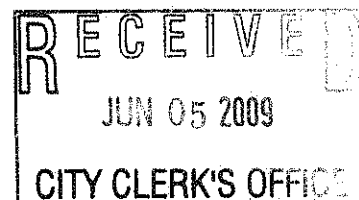
In addition, we would be very grateful for your assistance in hanging the banner across Hanover Street near the Palace Theatre.

If you have any questions, please the church office at 622-9113.

Thank you for your continuing support.

Sincerely,

Frank C. Comerford, Chair  
Diane Bobotas, Co-Chair  
Dick Anagnost, Co-Chair



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## **GLENDI**

### **Traffic Division Operations**

#### **Post No Parking Portable Signs:**

On Amherst Street, south side, from Highland Street to Kenney Street

On Kenney Street, east side, from Central Street to Amherst Street

On Laurel Street, south side, from Kenney Street to the dead end

On Merrimack Street, north side, from Hanover Street to Cass Street

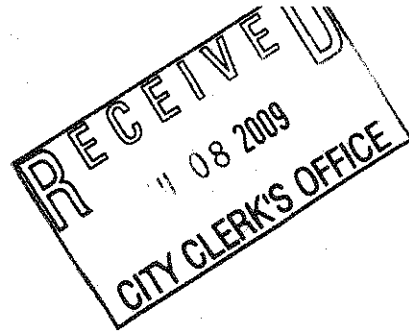
#### **Deliver 50 cones:**

Church parking lot

#### **Glendi Banner:**

Hang banner on Hanover Street, west of Chestnut Street

James A. Burkush  
Chief of Department



**City of Manchester**  
*Fire Department*

TO: Alderman William Shea, Chairman Public Safety, Health & Traffic

FROM: Chief James Burkush

Date: June 11, 2009

RE: Revenue from the Sale of Fire Boxes

We are seeking permission to sell 41 obsolete street fire boxes for \$75.00 per box. Announcement of the sale will be put on the City Website. Funds from the sale of the fire boxes will be submitted to the City Finance Department as revenue collected.

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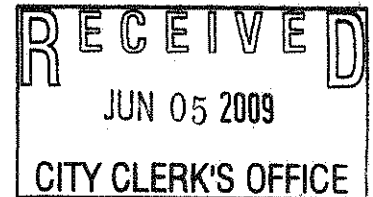
*Kevin A. Sheppard, P.E.*  
*Public Works Director*

*James P. Hoben*  
*Deputy Traffic Director*



*Commission*  
*William A. Varkas*  
*Joan Flurey*  
*William F. Houghton Jr.*  
*Robert R. Rivard*

**CITY OF MANCHESTER**  
*Highway Department*



June 2, 2009

Committee on Public Safety, Health and Traffic  
One City Hall Plaza  
Manchester, New Hampshire 03101

Re: Interstate 293 Exit 5 Ramps/Granite Street Traffic Signal Maintenance Agreement

Gentlemen:

Attached is a traffic signal maintenance agreement for the Granite Street interchange. The State of New Hampshire, through the Department of Transportation, would like to formalize the maintenance responsibilities for the traffic signal operation. We seek your approval to execute this agreement.

I will be available to answer any questions that you may have and look forward to your favorable response.

Very truly yours,

James P. Hoben  
Deputy Traffic Director

cc/ Kevin Sheppard – Public Works Director  
cc/ Tom Clark – City Solicitor  
cc/ James Burkush – Fire Chief

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TRAFFIC SIGNAL MAINTENANCE AGREEMENT  
BETWEEN THE CITY OF MANCHESTER AND  
THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION  
FOR THE INTERSTATE 293 EXIT 5 RAMPS/GRANITE STREET  
INTERSECTION AND THE  
COORDINATED TRAFFIC SIGNAL SYSTEM FROM SOUTH MAIN STREET  
TO CHESTNUT AVENUE ALONG GRANITE STREET/LAKE AVENUE

This AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_, between the City of Manchester hereinafter referred to as the "CITY" and the State of New Hampshire Department of Transportation, through the Bureau of Traffic, herinafter referred to as the "STATE".

The CITY and STATE hereby agree as set forth below:

**I. PURPOSE**

The purpose of this AGREEMENT is to facilitate operation and maintenance of the coordinated traffic signal system on Granite Street in the vicinity of INTERSTATE 293 EXIT 5 RAMPS in the City of Manchester.

**II. LOCATION**

2.01 The following signalized intersection be maintained by the CITY under the terms and conditions of this AGREEMENT:

A. Interstate 293 Exit 5 Ramps/Granite Street

2.02 All other intersections within the coordinated traffic signal system shall remain the complete responsibility of the CITY.

**III. SCOPE**

3.01 The STATE shall review and approve the design and equipment specifications at the location described in paragraph 2.01 to insure conformance with current Federal and State design standards and the coordinated timing plans. The STATE shall review and approve all coordination plan changes proposed by the CITY prior to implementation per RSA 47:17 VIII(b). The STATE reserves the right to take control of the system in the event of a National or State emergency.

3.02 The CITY shall be responsible for operation and maintenance (as explained in the latest edition of the "Manual of Uniform Traffic Control Devices, Section 4D.02" as may be updated from time to time upon adoption by the STATE) of the signalized intersections defined in 2.01 including, but not limited to the following components, with the exception of those items listed in 3.03:

A. Signal hardware and software, including signal heads, signal poles, cabinets and all contents including but not limited to controller, master controller and communication equipment.

- B. Lamps and all related wiring
- C. Loop detectors
- D. Meter pedestals
- E. Fire pre-emption detectors, beacons, modules and ancillary devices. The CITY must share the detector frequency with all emergency medical vehicle users.
- F. Payment for telephone charges from CITY's facility.
- G. Payment for telephone charges at master location.
- H. Emergency response and repair.
- I. Timing of the traffic controller during all periods.
- J. Implement coordinated timing plans upon request of the STATE.

3.03 The STATE shall be responsible for the following at the signalized intersections defined in 2.01:

- A. Payment for electricity.
- B. Furnishing or reimbursing the CITY with components in the controller cabinet that are malfunctioning or damaged.
- C. Furnishing or replacing the CITY with necessary hardware including signal poles, signal heads, lamps, meter pedestals, and controller cabinet.
- D. Reimbursing the CITY the cost of traffic control during periods of signal malfunction.

#### **IV. EXECUTION OF THE WORK**

4.01 The CITY shall respond to the location described in paragraph 2.01 to any and all reports of traffic signal malfunction including but not limited to any and all equipment damage or failure, without undue delay, upon notice of the malfunction.

4.02 The STATE will provide a STATE signal maintenance crew, as available, for mutual assistance in case of malfunction due to coordination.

#### **4.03 V. JOINT RESPONSIBILITY**

The CITY and STATE will work cooperatively in establishing signal timings to ensure maximum safety and to expedite traffic flow on Granite Street with special consideration not to back up ramp traffic onto Interstate 293. The CITY shall implement, within a mutually agreed upon time, all timing changes once they have been reviewed and approved by the STATE.

#### **VI. INDEMNIFICATION**

The CITY shall defend, indemnify and hold harmless the STATE, its officers and employees, from and against any and all losses suffered by the STATE, its officers and employees, and from any and all claims, liabilities or penalties asserted against the STATE, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out or which can be claimed to have arisen out of the acts or omissions of the CITY.

Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of sovereign immunity of the STATE, which immunity is hereby reserved to the STATE. This covenant shall survive the termination of this AGREEMENT.

**VII. DURATION OF THE AGREEMENT**

This AGREEMENT shall be effective upon acceptance by both parties and shall remain in full force and effect until a time at which both parties agree to terminate or replace said AGREEMENT.

- VIII.** This agreement is contingent upon the appropriation of sufficient funds from the New Hampshire Legislature for the Department to carry out its obligations under this contract. If, in the sole discretion of the Department, sufficient funds are not appropriated, the Department may terminate this agreement upon 30 days written notice. Such termination shall relieve both parties of all obligations hereunder, except for the obligation to pay the Department for services performed prior to termination.

**AGREED** by the parties, who have caused this AGREEMENT to be executed by their duly authorized officers for the purposes herein contained as of the date first written above.

The State of New Hampshire  
Department of Transportation

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Name: George N. Campbell, Jr.  
Title: Commissioner  
Duly Authorized

The City of Manchester, New Hampshire

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: City Manager  
Duly Authorized

Approved as to form and execution: \_\_\_\_\_

*Kepes Handout  
Board of Mayor &  
Aldermen*

## Canal Street Parking Lot Operational Policy

The purpose of this operational policy is to establish that priority for all spaces in the Canal Street Lot be given to users of the bus terminal located on the Northwest corner of the intersection of Canal and Granite Streets.

It is the responsibility of the Parking Division to ensure that all spaces in the lot are utilized by users of the bus terminal. Marketing efforts for the parking lot will be limited to users of the bus terminal. If the parking lot is not fully utilized by bus terminal customers, the Parking Division may then seek other customers.

If, at any point in time, there are additional users of the bus terminal seeking parking spaces, the Parking Division shall terminate any monthly agreements and transient usage of the lot given to non-users of the terminal, if any.

The Parking Division will sell event parking in the lot, however the event rate will not be assessed to users of the bus terminal OR to those who are parked in the lot before the special event rate begins.

In board of Mayor and Aldermen

Date: 8/18/09 On Motion of Ald. Gatsas

Second by Ald. Osborne

Voted to refer to the Committee on Public  
Safety, Health and Traffic

*[Signature]*  
City Clerk

8-18-2009

City of Manchester  
Board of Mayor & Aldermen

This request to close Gold St at Ross Ave, Sewall St at Ross Ave, President Rd at Greenwood St, is being submitted on behalf of over 120 residents that live in the Area.

Other streets that will be improved by these closings are Fox St, Mapleton Ave, and South Beach as well as Beech Hill Drive.

The proposed increase in traffic, will lower the quality of life in these neighborhoods. Residential areas should be protected, and not be expected to subsidize commercial enterprises

We ask to have you support our neighborhood and work to provide alternate solutions to assist commercial expansion

In board of Mayor and Aldermen

Date: 8/18/09 On Motion of Ald. O'Neil

Second by Ald. Pinard

Voted to refer to the Committee on Public Safety, Health and Traffic

  
City Clerk

10-1

Thank you  
Bene D. Fortis  
116 Gold St  
Manchester NH

# **CITY OF MANCHESTER**

## **PARKING DIVISION**



Brandy Stanley  
Parking Manager  
bstanley@manchesternh.gov

**August 21, 2009**

**Alderman Bill Shea  
Chairman, Committee on Public Safety & Traffic  
One City Hall Plaza  
Manchester, NH 03101**

**Re: Ordinance Change to Section 70.57, Removing Meters from the Pine Lot**

**Dear Chairman Shea:**

**Attached to this letter, please find revised section 70.57, which removes parking meters from the Pine Street Parking Lot. Currently, there are approximately 20 single space meters in the lot in front of the old entrance to the Norris Cotton Federal Building adjacent to the lot.**

**Since the remodel of the federal building, the main entrance was moved to the Chestnut Street side of the building and no visitors are allowed to enter through the rear. Since this change was made, there is virtually no demand for the metered spaces from visitors to the building.**

**Conversely, however, there is great demand for these spaces by the permit holders of the lot, as they are directly in front of the building's employee entrance. Because permits are not valid at metered spaces, we have been issuing parking tickets to monthly permit holders who choose to park at these spaces.**

**In order to better serve the needs of the permit holders in the lot and eliminate the awkward position enforcement officers are facing when they issue tickets to permit holders, we would like to remove the meters from the lot and allow permit holders to park in the spaces.**

**I have spoken to the property manager of the Federal Building and the Manchester Police Department and have received written approval of the change from both parties.**

**Please do not hesitate to contact me if further information is required.**

**Sincerely,**

**Brandy Stanley  
Parking Manager**

**CC: Committee Members  
Bill Sanders  
Board of Mayor & Aldermen**

# City of Manchester New Hampshire

*In the year Two Thousand and Nine*

## AN ORDINANCE

"Amending Section 70.57(B) Parking lot rates Motor Vehicles And Traffic of the Code of Ordinances of the City of Manchester by removing metered parking at the Pine Street Lot."

*Page 1 of 3*

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (-----) and inserting new as bolded (**bold**). Sections of the following chapters that remain unchanged appear in regular type.

### § 70.57 PARKING RATES.

Except as otherwise ordered by the Board of Mayor and Aldermen, rates shall be charged for parking in city-owned facilities and on-street as follows:

#### (B) Parking lot rates:

- (1) Hourly rates - as established by the Committee on Traffic and Public Safety subject to approval of the Board of Mayor and Aldermen and are outlined herein
- (2) By permit as established pursuant to § 70.54
- (3) Event Parking Fees –
  - (a) To be posted Event Parking:

Pine Street Lot	\$6.00 - \$10.00 prepay
Canal Street Lot	\$5.00 - \$10.00 prepay
  - (b) Civic Center Event Decal \$30.00 per month, 5:30 p.m. to 8:00 p.m. Monday through Friday

Permit and metered sections - Pine Street Lot, Pearl Street Lot, Seal Lot, Arms Lot, Bedford Lot, Hartnett Lot; and 10 hour metered spaces Pearl Street Lot, Granite Street Lot, and Arms Outer Lot

# City of Manchester New Hampshire

*In the year Two Thousand and Nine*

## AN ORDINANCE

"Amending Chapter 70: Motor Vehicles And Traffic of the Code of Ordinances of the City of Manchester Section § 70.57(B) Parking lot rates by removing metered parking at the Pine Street Lot."

*Page 2 of 3*

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

### (4) Parking Lots (rates and time limits).

(a)	Lot	Maximum Hours	Rate	Per Hour
	Pine Street Lot	<del>2 Hours</del> N/A - Permit Only Mon-Fri 8am-5:30pm		<del>\$.50</del> See Permits
	Hartnett Lot	10 hours Mon-Fri 8am-5:30pm		\$.50
	Arms Lot	10 hours Mon-Fri 8am-5:30pm		\$.50
	Bedford Lot	10 hours Mon-Fri 8am-5:30pm		\$.50
	Seal Lot	N/A - Permit Only Mon-Fri 8am-5:30pm		See Permits
	Middle Street Lot	2 Hours Mon-Fri 8am-8pm		\$.75
	Arms, Extension	10 hours Mon-Fri 8am-5:30pm		\$.50
	Arms Outer Lot	10 hours Mon-Fri 8am-5:30pm		\$.50
	Pearl Street lot	2 Hours/10 Hours Mon-Fri 8am-5:30pm	\$.50	
	1155 Elm Street	10 Hours Mon-Fri 8am-8pm		\$.75
	Canal Street Lot	10 Hours Mon-Fri 8am-8pm		\$.75

# City of Manchester New Hampshire

*In the year Two Thousand and Nine*

## AN ORDINANCE

"Amending Chapter 70: Motor Vehicles And Traffic of the Code of Ordinances of the City of Manchester Section § 70.57(B) Parking lot rates by removing metered parking at the Pine Street Lot."

*Page 3 of 3*

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

(b) Myrna Lot	Hours	Rate Per Hour
	0-1	\$.75
	1-2	\$1.50
	2-3	\$2.25
	3-4	\$5.25
	4-5	\$8.25
	5-6	\$11.25
	6-7	\$14.25
	Daily Maximum 7-12	\$17.00

II. This Ordinance shall take effect upon passage.

# **CITY OF MANCHESTER**

## **PARKING DIVISION**



Brandy Stanley  
Parking Manager  
bstanley@manchesternh.gov

**August 21, 2009**

**Alderman Bill Shea  
Chairman, Committee on Public Safety & Traffic  
One City Hall Plaza  
Manchester, NH 03101**

**Re: Requests for Information Regarding Enforcement Activities on July 4, 2009**

**Dear Chairman Shea:**

**The Board of Mayor and Aldermen requested that the Parking Division provide the Traffic Committee with information detailing the enforcement activities of the Parking Control Officers on July 4<sup>th</sup>, 2009.**

**Attached to this letter is a report showing that there was only one parking ticket issued on that date. The parking ticket in question was issued in the disabled parking lot in front of the MerchantsAuto.com stadium, and it was issued to a vehicle displaying a walking disability placard that had expired in May of 2006.**

**There was a Fisher Cats home game that started at 7:05 on July 4<sup>th</sup>, 2009. In accordance with the ordinance for on-street event parking, the \$1.00 parking charge for spaces within the specified area went into effect at 5:05pm and was terminated at 8:05pm.**

**The area in which this charge is effective is Commercial Street from Stark Street down to the stadium, Bedford Street from approximately Pleasant Street to the stadium, Textile Court and Pleasant Street between Bedford and Commercial Streets. This charge was NOT effective for Commercial Street from Stark Street northward or any of the city's parking lots in the Millyard.**

**There were signs indicating the fee and there were enforcement officers out while the charge was in effect, however as the attached report indicates, no citations were written to any vehicles that did not pay the fee.**

**Please do not hesitate to contact me if further information is required.**

**Sincerely,**

**Brandy Stanley  
Parking Manager**

**CC: Committee Members  
Bill Sanders  
Board of Mayor & Aldermen**

## Ticket Count by Location

7/7/2009

M6

<u>Location Street</u>	<u>Issue Date</u>	<u>Number</u>	<u>License f ST</u>
7/4/2009	1	\$250.00	
FISHERCATS DX LOT	07/04/2009 7:23 pm	900103422	HANDICAP ZONE 70.36 (A) \$250.00
Total:	1	\$250.00	

placard expired 5/06

# **CITY OF MANCHESTER**

## **PARKING DIVISION**



Brandy Stanley  
Parking Manager  
bstanley@manchesternh.gov

August 21, 2009

Alderman Bill Shea  
Chairman, Committee on Public Safety & Traffic  
One City Hall Plaza  
Manchester, NH 03101

Re: Ordinance 70.78: Penalty - addition of new fines for permit parking and occupying more than one stall.

Dear Chairman Shea:

Attached to this letter please find two proposed changes for 70.78. They are as follows:

### **Permit Parking Only**

There are several parking lots and on-street parking spaces throughout the city that contain spaces restricted to those displaying a valid parking permit. Examples are Commercial Street in the Millyard, the Pearl Street Lot, the Hartnett Lot, etc. The city has always enforced these spaces, however the existing fine is a \$50 violation written as a No Parking Zone.

We are proposing to add a fine specifically addressing this violation with a lower penalty. We believe that a penalty of \$50 for this violation, which does not pose a safety hazard, is excessive and should be lowered as follows:

Original Fine:	\$15
After 30 Days:	\$30
After 60 Days:	\$36

### **Occupying More Than One Stall**

The penalty currently used to write citations to any vehicles occupying more than one parking stall is also the \$50 fine written as a No Parking Zone. A vehicle that

is parked over the designated lines, preventing another vehicle from parking entirely within the adjacent stall, does not pose a safety hazard. As with the violation discussed above, we believe that the current \$50 penalty is excessive and should be lowered as follows:

Original Fine:     \$15  
After 30 Days:     \$30  
After 60 Days:     \$36

In both cases listed above, we do not anticipate revenue loss to the city. It is the current practice of the Parking Division to use violations written for the above infractions as an educational tool. There are a very high number of appeals for these violations and most of the appeals filed for first time violations are granted. With a more reasonable fine amount, the appeal volume will drop substantially. Additionally, the parking division will be much less likely to grant the appeals that are filed.

Sincerely,

Brandy Stanley  
Parking Manager

CC: Committee Members  
Bill Sanders  
Board of Mayor & Aldermen

# City of Manchester New Hampshire

*In the year Two Thousand and Nine*

## AN ORDINANCE

"Amending Section 70.78 Penalty of the Code of Ordinances of the City of Manchester by including a new penalty for parking in a permit parking space without displaying a permit and occupying more than one parking stall."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (-----) and inserting new as bolded (**bold**). Sections of the following chapters that remain unchanged appear in regular type.

### § 70.78 PENALTY.

(A) Each owner or operator of a vehicle found in violation of any provision of Chapter 70 may pay in person or by mail to the Ordinance Violations Bureau the penalty for each violation pursuant to the following table:

VIOLATION	BASIC PENALTY	INCREASED PENALTY (After 30 days from the notice of violation)	INCREASED PENALTY (After 60 days from the notice of violation)
Expired parking meter	\$10	\$20	\$24
Overtime parking meter	\$15	\$30	\$36
<b>Permit parking only</b>	<b>\$15</b>	<b>\$30</b>	<b>\$36</b>
<b>Occupying more than one parking stall</b>	<b>\$15</b>	<b>\$30</b>	<b>\$36</b>
Overtime parking - no meter	\$30	\$60	\$72
No parking zone	\$50	\$75	\$90
No parking tow zone	\$50	\$75	\$90
Fire lane	\$50	\$75	\$90
Parking within 15 feet of fire hydrant	\$50	\$75	\$90
Parking within 5 feet of private driveway	\$50	\$75	\$90
Handicapped parking space - access aisle	\$100	\$200	\$240
Handicapped zone	\$250	\$300	\$360
Failure to display pay & display receipt	\$10	\$20	\$24
Commercial Vehicle Prohibited Overnight Parking	\$50	\$100	\$120

(B) Any violation of Chapter 70 not identified elsewhere in the code shall be issued pursuant to § 38.06(B) of this code.

- II. This Ordinance shall take effect upon passage.

# **CITY OF MANCHESTER**

## **PARKING DIVISION**



Brandy Stanley  
Parking Manager  
bstanley@manchesternh.gov

**August 21, 2009**

**Alderman Bill Shea  
Chairman, Committee on Public Safety & Traffic  
One City Hall Plaza  
Manchester, NH 03101**

**Re: Elm Street Restriping**

**Dear Chairman Shea:**

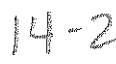
The FY2010 budget included additional revenues from a reconfiguration of Elm Street parking spaces from parallel spaces to angled spaces. There was a design workshop for this area of town last year, and one of the recommendations was to install angled parking to increase capacity in the area.

During that design process, the recommendation was to change the west side of Elm Street from West Auburn Street down to the end of the Rockwell property from parallel to angle parking. We anticipate that this change will result in additional annual revenues of approximately \$10,000.

At this time, the highway department is prepared to implement the changes, which will result in an additional 24 parking spaces. It will also require that Elm Street be reduced to one travel lane in both directions with a center lane for turning. The design takes into consideration the transition needed from West Auburn to Granite Street in order to refrain from disrupting traffic at the intersection of Elm and Granite.

Additionally, the design will call for a bump-out on Elm Street at the corner of West Auburn to protect vehicles pulling into and out of the angled parking spaces.

As the street is already ordinances for parking, it is our understanding that no changes to the existing ordinance are necessary to begin construction. The total cost of the project will be \$5,000 which is reserved in the parking division's budget.

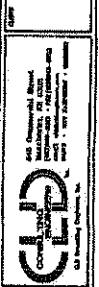


PRELIMINARY

52  
 1" = 30'  
 APRIL 2008

GASLIGHT DISTRICT  
 GENERAL PLAN  
 277 ARLY STREET  
 MANCHESTER, NEW HAMPSHIRE

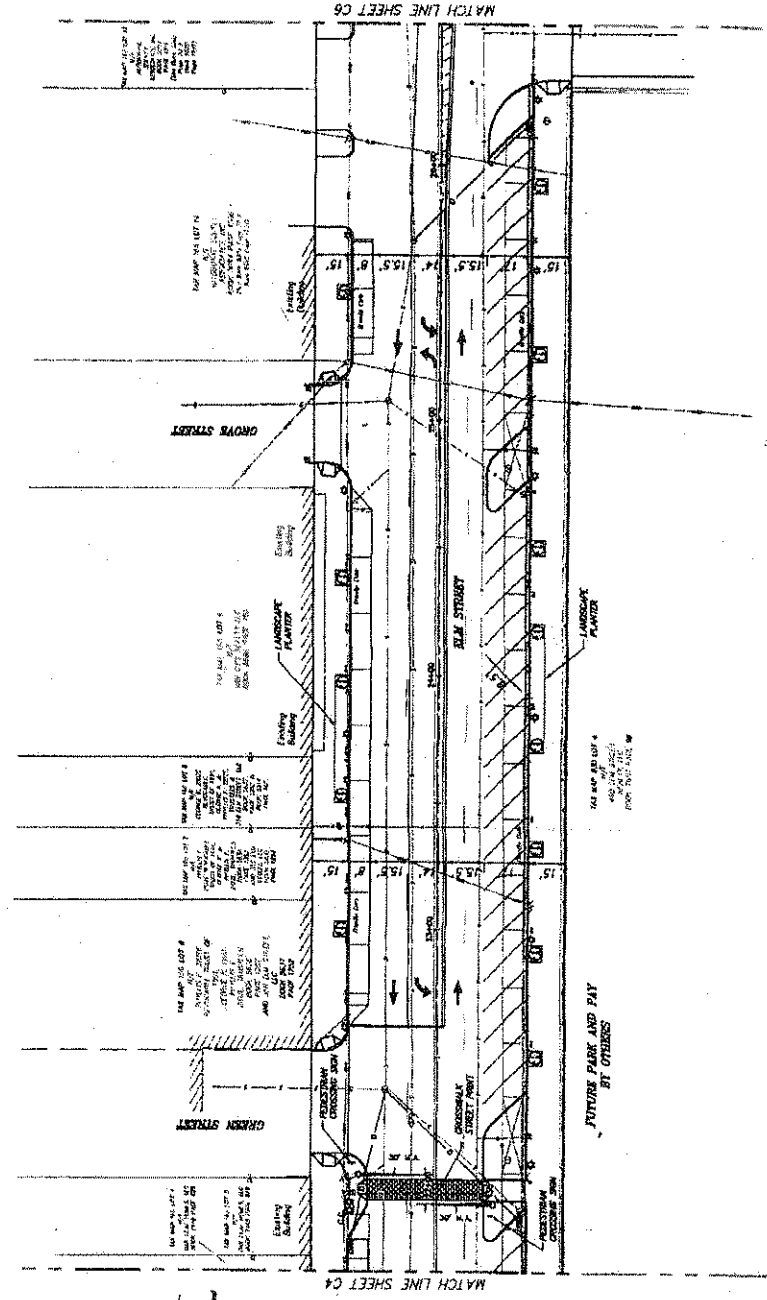
CITY OF MANCHESTER  
 277 ARLY STREET  
 MANCHESTER, NEW HAMPSHIRE 03101



DESIGNED: JAMES L. BROWN  
 CHECKED: JAMES L. BROWN  
 APPROVED: JAMES L. BROWN

DATE: 4/1/08  
 PROJECT: 277 ARLY STREET  
 SHEET: 52

14-3



- LEGEND**
- 1. Center Line (Proposed)
  - 2. Right of Way (Proposed)
  - 3. Right of Way (Existing)
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# **CITY OF MANCHESTER**

## **PARKING DIVISION**



Brandy Stanley  
Parking Manager  
bstanley@manchesternh.gov

August 21, 2009

Alderman Bill Shea  
Chairman, Committee on Public Safety & Traffic  
One City Hall Plaza  
Manchester, NH 03101

Re: Requests for Elm Street Painting and Free Parking

Dear Chairman Shea:

Attached to this letter please find requests from the American Cancer Center and Intown Manchester.

### **American Cancer Society**

The American Cancer Society would like permission to paint pink ribbons within the walk route of their annual Making Strides Against Breast Cancer event, held this year on October 3rd. The requested locations are at the following intersections:

Bridge & Elm  
Commercial & Granite  
Granite & Elm  
Bridge & McGregor

Painting would be done on September 26<sup>th</sup>.

### **Intown Manchester**

Intown Manchester is again requesting that on-street and Victory Garage parking be free of charge for their annual Taste of Downtown event, held this year on September 9<sup>th</sup>. The parking division has no objection to this request.

Thank you in advance for your consideration and please do not hesitate to contact me if further information is required.

Sincerely,

Brandy Stanley  
Parking Manager

CC: Committee Members  
Bill Sanders  
Board of Mayor & Aldermen

July 22, 2009

William Shea  
City Clerk's Office  
One City Hall Plaza  
Manchester, NH 03101

Dear Mr. Shea,

On October 18, 2009, the American Cancer Society's Making Strides Against Breast Cancer event will be held in Manchester, and in seven other locations in New Hampshire. The Manchester event will begin at MerchantsAuto.com Stadium, 1 Line Drive. Making Strides Against Breast Cancer is a 3-5 mile walk that focuses on the issues that men, women and their families face when diagnosed with breast cancer.

The Manchester event is in its seventeenth year and it continues to grow! In 2008, nearly 3,000 area residents participated in the event raising over \$340,000. We are anticipating an even higher turnout this year.

The last 2 years, we were granted permission to paint pink ribbons at 3 intersections on our walk route. We did this in hopes to raise awareness of breast cancer and we received great feedback from it. My hope is to be able to do this again for this October. I am seeking your permission to be able to paint ribbons at the following 4 intersections: Bridge and Elm, Commercial and Granite, Granite and Elm and Bridge and McGregor. I have enclosed a copy of our new route.

I am aware that this is something that we would need to do on our own, as we did last year. If permission is granted I would like to paint the ribbons on September 26<sup>th</sup> or October 3rd, so that they will be on the streets through the month of October, breast cancer awareness month.

I would like to be able to speak with you more about this and look forward to hearing your thoughts. Please contact me at your earliest convenience at 603-471-4113.

Thank you for your time and your consideration.

Sincerely,

Brigit M. Ryan  
Community Executive, Development  
American Cancer Society  
2 Commerce Drive, Suite 110, Bedford, NH 03110  
603-471-4113  
brigit.ryan@cancer.org



July 28<sup>d</sup>, 2009

Brandy Stanley  
Parking Division – City of Manchester  
25 Vine Street  
Manchester, NH 03101

*Re: Request for free parking on Elm and adjoining side streets as well as Victory Garage between the hours of 5-8pm during the annual Taste of Downtown Manchester event on September 9, 2009.*

Dear Brandy,

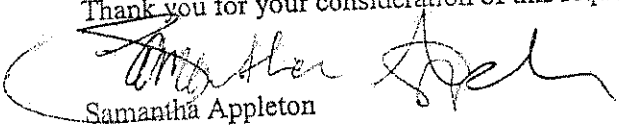
This is a request for free parking on Elm and adjoining side streets off of Elm Street during the annual Taste of Downtown Manchester event between the hours of 5-8pm on the evening of September 9, 2009. We would also like to request that parking at the Victory Garage at 25 Vine Street be offered for free during these hours as well.

This is our sixth year running the cities best cross promotional event designed to spotlight the very best of what downtown Manchester has to offer. People will walk along Elm, Hanover, Lowell, Chestnut and Stark streets and will be going in and out of businesses. Musicians and artists will be set up at various locations along the route. We will again limit ticket sales to 1,000. This event sells out each year and is a crucial marketing tool for downtown.

Being able to offer our guests free parking would help them to better enjoy the event without fear of getting ticketed.

Please call me directly with any questions at 645.6285.

Thank you for your consideration of this request.

  
Samantha Appleton

Samantha Appleton  
Director of Marketing & Public Relations  
Intown Manchester  
889 Elm St.  
Manchester, NH 03101  
(Office) 645-6285  
[sappleton@intownmanchester.com](mailto:sappleton@intownmanchester.com)

cc: Kevin Kincaid, City Clerks Office

Chuck DePrima  
Acting Director



**CITY OF MANCHESTER**  
*Parks Recreation and Cemetery Department*

August 24, 2009

The Committee on Public Safety, Health and Traffic  
City Hall  
908 Elm Street  
Manchester, NH 03101

RE: Request to install Speed Humps and a Crosswalk on the Livingston Park access road

Dear Aldermen William Shea:

Public safety concerns regarding the speed and volume of traffic traveling through Livingston Park have been brought to Alderman Mark Roy's (Ward 1) and the Parks Department's attention. The Parks, Recreation and Cemetery department requests to work in conjunction with the Public Works Department to install three (3) speed humps and one (1) crosswalk along the main access road to the park. These traffic calming measures will reduce the speed of the traffic and create a safer pedestrian crossing across the road from the secondary parking area to the playground, a crossing highly utilized by children and their parents. Signage will supplement the improvements per the Public Works Department's and the Traffic Committee's recommendations.

Thank you for your consideration on the matter.

Best Regards,

Andrew Vachon

Cc: Aldermen Mark Roy –Ward 1  
Cc: Chuck Deprima  
Cc: Kevin Sheppard

16-1

tabled 1/20/09

# CITY OF MANCHESTER

## PARKING DIVISION



Brandy Stanley  
Parking Manager  
bstanley@manchesternh.gov

January 6, 2009

Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

Re: Snow Removal Policy

Dear Mayor and Board of Aldermen:

Alderman Lopez requested that the attached snow removal policy be distributed for tonight's meeting in order to clarify duties across departments. Please note that the attached policy is currently in place and has been reviewed and approved by Kevin Sheppard, Stephanie Lewry and myself.

Please do not hesitate to contact any of us should you have any questions.

Sincerely,

Brandy Stanley  
Parking Manager

CC: Kevin Sheppard  
Stephanie Lewry  
Bill Sanders

In board of Mayor and Aldermen

Date: 1/06/09 On Motion of Ald. Gatsas

Second by Ald. Pinard

Voted to refer to the Committee on Public  
Safety, Health and Traffic

  
City Clerk

# Snow Storm Clean Up

Below is the general policy for clean up after snow storms:

## Property/Business Owners

Owners are responsible for clearing their sidewalks immediately after a storm. Those businesses situated on a corner must clear snow from all sidewalks bordering the building. In many commercial leasing agreements, either the landlord or the tenant will be identified as responsible for snow clearing duties. If in doubt, tenants should speak with their landlords.

The best procedure for shoveling snow is to pile the snow onto one designated area of the property, keeping the walkways clear from the door to the curb.

Where there is ice on the sidewalk, a salt/sand mixture is available to property owners at no charge from the Highway Department.

## Highway Department

During winter storm events, the Manchester Highway Department plows snow from more than 400 miles of streets and sidewalks throughout the City. In the Downtown area, the Highway Department provides a sidewalk tractor for clearing snow and sanding the sidewalks.

If time and funding is available, the Highway Department will schedule for the removal of snow along the Elm Street and Commercial Street corridors. Snow removal is typically scheduled within two days of the winter storm event.

## Supplemental services:

**Parking Division** will clear public parking lots, the Victory Garage, and clear a path from street to sidewalk around the parking kiosks.

**MTA** will clear landing areas for pedestrians disembarking from the buses.

**Intown Manchester** crews will supplement, by hand, the services of the Highway Department in the sidewalk areas most heavily used. Using shovels and snow blowers, we help to clear snow from public access areas, spread additional salt/sand on primary pedestrian routes, clear drainage areas, and perform non-mechanized duties in areas where the Highway Department machines are unable to maneuver.